**Program of Work: May 2023 – May 2024**

**Vision:**CAFCS aspires to be a nationally recognized leader in leadership and professional development for higher education administrators in family and consumer sciences.

**Mission:** The mission of CAFCS is to strengthen family and consumer sciences and related units in higher education through the development of excellence in administration. The organization seeks to achieve this mission by focusing on leadership development.

**Focus Areas:** CAFCS is focused on 1) leadership and professional development of its members; 2) FCS-specific higher education issues (Academic and Extension) and creative solutions, and 3) collaboration within CAFCS and with related organizations. The focus areas align with the strategic plan.

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| **FOCUS AREAS** | ***Leadership & Professional Development of Members*** | ***Higher Education Issues & Creative Solutions for Academia and FCS Extension*** | ***Collaboration within the Organization and with Related Organizations*** |
| **GOALS** | 1. Support leadership development 2. Foster administrative excellence | 1. Continue to develop a forum to share creative solutions to issues in higher education (Academia and FCS Extension) | 1. Create opportunities for networking among CAFCS members 2. Maintain collaborative relationships with FCS Alliance, Board on Health and Human Sciences (BHHS), International Federation of Home Economics, American Association of Family & Consumer Science and other relevant organizations. |
| **STRATEGIES** | 1. Membership Recruitment 2. Support Senior Administrators- Foster excellence in administration 3. CAFCS Award of Excellence in Administration 4. Provide annual leadership development training | 1. Continue the CAFCS Coffee Hour series of web meetings to share issues, concerns, and solutions to leadership challenges. 2. Identify topics and speakers for the 2024 annual meeting 3. Host a webinar on a topic related to leadership or problem solving; issues relevant to all administrators. 4. Continue developing content for the electronic newsletter. 5. Welcome note to new FCS administrators 6. Promotion to other relevant content-focused organizations (i.e. International Textile and Apparel Association, Costume Society, etc.) | 1. Involve members in diverse activities 2. Increase members recruitment 3. Provide networking opportunities at the annual meeting 4. Conduct an annual joint meeting with the Board on Human Sciences |
| **ACTION ITEMS** | 1. Advertise all events to increase member participation in leadership development activities. 2. Become more intentional about membership recruitment and renewal. 3. Call for CAFCS award nominations and establish a review committee. Identify the Awards committee early. Refine the call as needed. 4. Provide quality professional development programming for the annual meeting. | 1. Advertise CACFS Coffee Hour and annual conference to increase members’ involvement   ***Summer/Fall 2023***  ***Spring 2024***   1. 2024 Annual Meeting: Invite a speaker for topics focused on Leadership 2. Establish applicable continuing education credit for applicable credentialling organizations. 3. Maintain CAFCS website to attract more members and more collaborations. | 1. Maintain relationships with FCS Alliance and BHHS while growing relationships with at least three other organizations., 2. Grow collaboration with Task Force for FCS Programs Advancement (TFPA) 3. Determine criteria for CEU credit with relevant organizations 4. Write a newsletter article that can be sent to other professional organizations outlining the benefits of CAFCS membership. |

\*Next Support Emerging Leaders Workshop will be in 2025